

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held September 8, 2020 20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Gloria Baum, along with Trustees Robert Brobst, Norman Jepson, Fiscal Officer Larry Johnson and Zoning Inspector Barbara Carr. Members of the public: Kathleen Kennedy, Maureen Kennedy, Julie Morolo, Philip Morolo, Sandy McNalley, Timothy McNalley and Betsy Agey were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 09082020)

Chairperson Gloria Baum led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Gloria Baum stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Norman Jepson moved resolution to dispense with the reading of the following minutes, seconded by Robert Brobst.

August 25, 2020 Regular Trustees Meeting

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

#2 Norman Jepson move resolution to approve the following minutes, seconded by Robert Brobst.

August 25, 2020 Regular Trustees Meeting

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

SAFETY REPORT

No written report.

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Norman Jepson moved resolution to approve spending of the Cares Act funds of \$55,661.91, seconded by Robert Brobst.

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

#4 Norman Jepson moved resolution to approve payroll direct deposits for #715-2020 thru #791-2020, and Warrants #69683 thru #69753, seconded by Gloria Baum.

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Roll Call Voting: Norman Jepson Yes
 Robert Brobst Yes
 Gloria Baum Yes

#5 Norman Jepson moved resolution approving the Regular and Then and Now Purchase Order #20-2020, seconded by Gloria Gaum.

Roll Call Voting: Norman Jepson Yes
 Robert Brobst Yes
 Gloria Baum Yes

#6 Norman Jepson moved resolution approving the Then and Now Purchase Orders over \$3,000.00, #20-2020, Dalin Truck and Fleet for \$4,482.37 seconded by Robert Brobst.

Roll Call Voting: Norman Jepson Yes
 Robert Brobst Yes
 Gloria Baum Yes

#7 Norman Jepson moved resolution approving the Super Blanket Certificate #103-2020 thru #106-2020, seconded by Gloria Baum.

Roll Call Voting: Norman Jepson Yes
 Robert Brobst Yes
 Gloria Baum Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation Summary, Fund Summary, Revenue Summary, Payment Listing and Payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 09/04/2020.

Total All Funds:	\$ 1,914,300.67
Current Investment Accounts:	\$ 1,098,191.42
Current Checking Account:	\$ 816,109.25

#8 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Norman Jepson Yes
 Robert Brobst Yes
 Gloria Baum Yes

ROAD AND CEMETERY REPORT

Trustee Robert Brobst presented the Road and Cemetery Report.

#9 Robert Brobst moved resolution to send a letter of thanks to Dale and Stacy Reese for the donation of dirt for our present and future road projects, seconded by Norman Jepson.

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Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

#10 Norman Jepson moved to receive the Road and Cemetery Report a copy of which can be found in the addendum, seconded by Robert Brobst.

Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

ZONING REPORT

Zoning Inspector Barbara Carr presented the Zoning Report.

#11 Norman Jepson moved to receive the Zoning Report a copy which can be found in the Addendum, seconded by Robert Brobst.

Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

FIRE REPORT

No written report.

WATER RESCUE REPORT

No written report.

OLD BUSINESS

None.

NEW BUSINESS

#12 Norman Jepson moved resolution to approve Steve Oeffner's contract for IT services for the township and maintain the website for \$1,500.00 per month, seconded by Robert Brobst.

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

PUBLIC

- Morningside residents looking for clarification on abandonment of right away and access to beach.
- Kathleen Kennedy concerned about potholes on Morning Side road

EXECUTIVE SESSION

#13 Norman Jepson moved resolution to go into "Executive Session" to discuss personnel issues at 11:10 am seconded by Robert Brobst.

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

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#14 Norman Jepson moved resolution to come out of "Executive Session" at 11:25 am seconded by Robert Brobst.

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

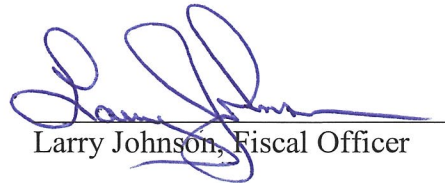
ADJOURNMENT

#15 Norman Jepson moved to adjourn the meeting at 11:26 am seconded by Robert Brobst.

The meeting was adjourned.



Gloria Baum, Chairperson



Larry Johnson, Fiscal Officer