

# RECORD OF PROCEEDINGS

## SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

APRIL 26, 2011

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The Special Meeting for Bid Opening by the Saybrook Township Board of Trustees was called to order at 7:00 P.M. by Chairperson Norman Jepson, with Trustees Robert Brobst and Jane Hawn-Jackson, Fiscal Officer Marc D. Pope and members of the public: Robert Vaughn were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The legal ad that ran in the Star Beacon on Monday April 11, 2011 stated:

Sealed bids will be received at the office of the Saybrook Township Trustees at 7247 Center Road, Ashtabula, Ohio 44004 until 4 pm on the 26 day of April, 2011 said bids will be opened and publicly read April 26, 2011 at 7 pm same address for Widening of Various Intersections. Any supplemental information desired by the Bidder may be obtained at same address as above Phone 440-969-1106.

Each Bid shall be accompanied by a bid guarantee, in the form of a bid bond, a certified check, a cashier's check or a letter of credit, in conformity with the requirements of ORC 153.54 and 153.571 (B). If a bid bond is used, the bond shall be in the full amount of the bid and signed by a Surety Company authorized to do business in Ohio, and accompanied by Surety's sufficient power of attorney affirming said signature. If a certified check, cashier's check or letter of credit is used, the instrument shall be drawn on a solvent bank in an amount not less than ten percent (10%) of the Bid. The bid guarantee shall be given as security that, if the Bid is accepted, the Bidder will enter into a contract in conformity with the Bid. Bids less than twenty-five thousand dollars (\$25,000.00) do not require a bid guarantee.

\*This project is partially funded with Ohio Public Works Commission Funds. This project is partially funded with Community Development Block Grant funds. Attention of bidders is called to all of the requirements contained in this bid packet particularly to the Federal Labor Standard provisions, Section 3 and Equal Opportunity provisions.

Domestic steel use requirements as specified in Section 153.011 of the Ohio Revised Code apply to this project. Copies of section 153.011 of the Revised Code can be obtained from any of the offices of the State of Ohio Department of Administrative Services. Each Bid must be in a sealed envelope and the outside thereof properly marked with the Quotation Number, Date and Time of the bid opening.

The Board of Township Trustees reserves the right to waive any and all bids.

Marc D. Pope, Fiscal Officer

One sealed Bid was received before the deadline of 4:00 pm on the 26<sup>th</sup> of April, 2011, it was from Koski Construction Company, 5841 Woodman Avenue, Ashtabula, Ohio 44004.

The bid was opened and publicly read as follows:

Koski Construction Company, 5841 Woodman Avenue, Ashtabula, Ohio 44004: \$288,363.14

#1 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to receive the Koski Construction Company bid and to send the bid to the Ashtabula County Engineer's Office for review and recommendation and the County Prosecutor for review.

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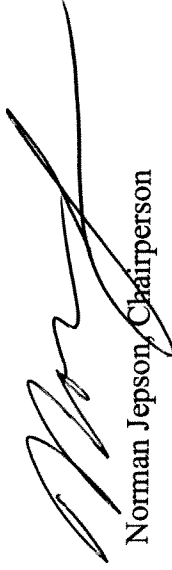
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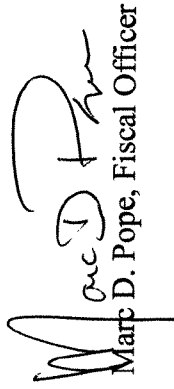
Roll Call Voting:      Jane Hawn-Jackson      Yes  
                                 Robert Brobst              Yes  
                                 Norman Jepson             Yes

#2 Jane Hawn-Jackson moved, seconded by Robert Brobst to adjourn the meeting at approximately 7:05 pm.

Voting:                    Jane Hawn-Jackson      Yes  
                                 Robert Brobst              Yes  
                                 Norman Jepson             Yes

The meeting was adjourned.

  
Norman Jepson, Chairperson

  
Marj D. Pope, Fiscal Officer